# Phase Transfer Consultation Process

Consultation is received from the Local Authority

SEN & Inclusion Lead and Assistant Headteacher review the Student's EHCP

Visit to the student's current setting by SEN & Inclusion Lead and Assistant Headteacher

SEN & Inclusion Lead and Assistant Headteacher assess student need and school place availability and suitability and inform the Local Authority

If positive, Local Authority advise parents/carers of school placement

Isebrook School receive the updated EHCP, with Isebrook School named as next placement.

School office contact parents/carers and current school with Transition information.

Parents/carers are invited to an information morning in June

Student begins a transition timetable consisting of snack visits, lunch visit and 2 weeks attendance on the final 2 weeks of the Summer Term.

ISEBROOK SCHOOL